

**MINUTES OF THE PROCEEDINGS  
OF THE  
COMMON COUNCIL**

**CITY OF TERRE HAUTE, INDIANA**

**REGULAR SESSION, THURSDAY, MARCH 6, 2025**

**The City Council met in Regular Session Thursday, March 6, 2025 at 6:00 P.M. in the City Hall Courtroom with Mr. Nation presiding and Michelle L. Edwards in the City Clerk's desk.**

**Moment of Silence and Pledge of Allegiance to the Flag by Councilperson Hinton  
Calling Of the Roll**

PRESENT: George Azar, Tammy Boland, James Chalos, Curtis DeBaun IV, Anthony Dinkel,  
Kandace Hinton, Cheryl Loudermilk, Todd Nation

ABSENT: Amanda Thompson

**Public Comment on Items Not on the Agenda**

- a. Michael Clements concerning his subdivision (Briarwood), contractor having bond released and streets not being fixed in his subdivision.
- b. Councilperson James Chalos asked for the name of the subdivision. He also asked if the City will be taking over the roads if the streets are brought up to code.
- c. Councilperson George asked if the contractor is still active in building homes.
- d. Councilperson Cheryl Loudermilk asked Marcus Maurer when the bond was released.
- e. Marcus Maurer, City Engineer, responded with details on the bond for this subdivision. He also discussed possible resolutions for this subdivision.
- f. Councilperson Kandace Hinton asked if the City was considering taking over the streets and fixing them then invoicing the contractor.
- g. Phil Deckers concerning pet licenses, kennels and other animal problems around the City.
- h. Council President Todd Nation asked questions concerning feral cats.
- i. Richard Shagley discussed the upcoming St Patrick's Day Parade.

**No Corrections to the Journal of the Preceding Meeting  
Communication from the Mayor**

- a. Mayor Brandon Sakbun discussed the new police and fire members, commented on the status of SB1, updates on the Trash Task Force, discussed future changes to property maintenance code and rental registry. He also discussed code enforcement efforts for properties in violations. He responded to Council President Nation's questions. Mayor Sakbun discussed the changes to pet licensing and the work of the Clerk's Office.
- b. Council President Todd Nation asked about the future changes to property maintenance code as compared to last year's amendments.
- c. Michelle Edwards, City Clerk, provided update on pet licenses issued this year.

**No Reports from City Officials  
No Reports from Board of Public Works and Safety**

**No Reports from Standing Committees**  
**No Reports from Non-Standing Committees**  
**No Items Previously Tabled**  
**No Tax Abatements for Confirmation**  
**No Items on Second Reading**

**ITEMS ON FIRST READING**

**Appropriations**

**APPROPRIATION 2, 2025 – \$76,835.70 from Engineering N/R #0292-0042 to Construction Inspector, III, #0292-0042-01-412249 for \$43,000.00, to Employer Social Security, #0292-0042-01-413010 for \$640.90, to Employer Medicare, #0292-0042-01-413020 for \$2,740.40, to Employer Life Ins., #0292-0042-01-413050 for \$72.00, to Emp. Group Health Ins., #0292-0042-01-413030 for \$23,032.00, to PERE, #0292-0042-01-413060 for \$4,950.40, to Cell Phone, #0292-0042-01-412250 for \$2,400.00 <Loudermilk>**

APPROPRIATION 2, 2025 was read by digest. Motion was made by Councilperson Azar and seconded by Councilperson Loudermilk to take action on APPROPRIATION 2, 2025. Motion carries unanimously. Motion was made by Councilperson Azar and seconded by Councilperson Loudermilk to pass APPROPRIATION 2, 2025. Motion carried.

**APPROPRIATION NO. 2, 2025**

**AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2025.**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said Municipal Corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	Engineering N/R #0292-0042	\$43,000.00	\$43,000.00
TO:	Construction Inspector, III #0292-0042-01-412249	\$43,000.00	\$43,000.00
FROM:	Engineering N/R #0292-0042	\$640.90	\$640.90
TO:	Employer Social Security #0292-0042-01-413010	\$640.90	\$640.90
FROM:	Engineering N/R #0292-0042	\$2,740.40	\$2,740.40
TO:	Employer Medicare #0292-0042-01-413020	\$2,740.40	\$2,740.40
FROM:	Engineering N/R #0292-0042	\$72.00	\$72.00

TO:	Employer Life Ins. #0292-0042-01-413050	\$72.00	\$72.00
FROM:	Engineering N/R #0292-0042	\$23,032.00	\$23,032.00
TO:	Emp. Group Health Ins. #0292-0042-01-413030	\$23,032.00	\$23,032.00
FROM:	Engineering N/R #0292-0042	\$4,950.40	\$4,950.40
TO:	PERF #0292-0042-01-413060	\$4,950.40	\$4,950.40
FROM:	Engineering N/R #0292-0042	\$2,400.00	\$2,400.00
TO:	Cell Phone #0292-0042-01-412250	\$2,400.00	\$2,400.00
	<b>TOTAL</b>	<b>\$76,835.70</b>	<b>\$76,835.70</b>

Introduced by: Cheryl Loudermilk, Councilperson  
Passed in open Council this 6<sup>th</sup> day of March, 2025.  
Todd Nation, President  
ATTEST: Michelle L. Edwards, City Clerk  
Presented by me to the Mayor this 6<sup>th</sup> day of March, 2025 at 6:50 pm o'clock.  
Michelle L. Edwards, City Clerk  
Approved by me, the Mayor, this 6<sup>th</sup> day of March, 2025.  
Brandon C. Sakbun, Mayor  
ATTEST: Michelle L. Edwards, City Clerk

**Special Ordinances**

**SPECIAL ORDINANCE 3, 2025 – Vacating a North-South portion and an East-West portion of public alleys located west and north of 2309 North 30<sup>th</sup> Street <Loudermilk>**

SPECIAL ORDINANCE 3, 2025 was read by digest. Motion was made by Councilperson Hinton and seconded by Councilperson DeBaun to take action on SPECIAL ORDINANCE 3, 2025. Motion carried unanimously. Motion was made by Councilperson Hinton and seconded by Councilperson DeBaun to pass SPECIAL ORDINANCE 3, 2025. Motion carried.

**SPECIAL ORDINANCE NO. 3, 2025**

AN ORDINANCE VACATING A PORTION OF A PUBLIC WAY LOCATED IN THE CITY OF TERRE HAUTE, VIGO COUNTY, INDIANA.

BE IT ORDERED by the Common Council of the City of Terre Haute, Indiana.

SECTION 1. Pursuant to the provisions of I.C. 36-7-3-12, it is desired and deemed necessary to vacate a portion of a public way located in the City of Terre Haute, Vigo County, Indiana, which is now laid out and existing in the City of Terre Haute, Indiana, and described as follows:

In Block Number 26 in the Plat of Blocks Number 25-16-26 and 27 of the First Addition of Vandalia Park, located in the Southeast Quarter of Section 11, Township 2 North,

Range 9 West, Harrison Township, Vigo County, Indiana, as shown on the recorded plat thereof, recorded April 10, 1919, in Plat Record 12, Page 25, records of the Recorder's Office of Vigo County, Indiana:

Beginning in the South East corner of lot 857, South East to the North East corner of Lot 852, then West to the North West corner of Lot 852, then South to the South West Corner of lot 852, then West to the South East corner of lot 853, then North to the North East corner of lot 856, then to the place of beginning.

SECTION 2. Be it further ordained that said portion of said public way in the City of Terre Haute, Indiana, above described, be and the same is vacated and will revert to the abutting properties, subject to the continuation of any and all existing easement rights for public utilities.

SECTION 3. Be it further ordained that the City Clerk be, and she is hereby directed to furnish a copy of this Ordinance to the Recorder of Vigo County, Indiana, for recording, and to the Auditor of Vigo County, Indiana.

WHEREAS, an emergency exists for the immediate taking effect of this Ordinance, the same shall be in full force and effect from and after its passage by the Common Council of Terre Haute, and its approval by the Mayor and publication as by law provided.

Presented by Council Member, Cheryl Loudermilk, Councilperson  
Passed in open Council this 6<sup>th</sup> day of March, 2025.  
Todd Nation, President

ATTEST: Michelle Edwards, City Clerk

Presented by me, to the Mayor of the City of Terre Haute, this 6<sup>th</sup> day of March, 2025 at 6:50pm o'clock.

Michelle Edwards, City Clerk

Approved by me, the Mayor of the City of Terre Haute, this 6<sup>th</sup> day of March, 2025.

Brandon Sakbun, Mayor

ATTEST: Michelle Edwards, City Clerk

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security Number in this document, unless required by law.

Richard J. Shagley II

This instrument was prepared by Richard J. Shagley II, Attorney-at-Law, WRIGHT, SHAGLEY & LOWERY, P.C., 500 Ohio Street, P.O. Box 9849, Terre Haute, Indiana 47807.

**SPECIAL ORDINANCE 5, 2025 – Rezoning of property located at 500, 502 and 504 Barton <Dinkel>**

SPECIAL ORDINANCE 5, 2025 was read by digest. Motion was made by Councilperson Azar and seconded by Councilperson Chalos to take action on SPECIAL ORDINANCE 5, 2025. Motion carried unanimously. Motion was made by Councilperson Azar and seconded by Councilperson Chalos to table SPECIAL ORDINANCE 5, 2025 until April 10, 2025. Motion carried.

**SPECIAL ORDINANCE 7, 2025 – Amending SO 19, 2024 As Amended, City Hall Salaries <Loudermilk>**

SPECIAL ORDINANCE 7, 2025 was read by digest. Motion was made by Councilperson Dinkel and seconded by Councilperson Loudermilk to take action on SPECIAL ORDINANCE 7, 2025. Motion carried unanimously. Motion was made by Councilperson Dinkel and seconded by Councilperson Loudermilk to pass SPECIAL ORDINANCE 7, 2025. Motion carried.

SPECIAL ORDINANCE NO. 7, 2025

AN ORDINANCE AMENDING SPECIAL ORDINANCE NO. 19, 2024, AS AMENDED, AN ORDINANCE SETTING THE MAXIMUM SALARIES OF ALL EMPLOYEES OF THE CITY OF TERRE HAUTE, INDIANA, EXCEPTING SOME MEMBERS OF THE TERRE HAUTE FIRE DEPARTMENT, THE TERRE HAUTE POLICE DEPARTMENT, THE TERRE HAUTE STREET DEPARTMENT, THE TERRE HAUTE CEMETERY DEPARTMENT, THE TERRE HAUTE WASTEWATER UTILITY, THE TERRE HAUTE TRANSPORTATION UTILITY, THE TERRE HAUTE PARK AND RECREATION DEPARTMENT, AND EXCLUDING ELECTED OFFICIALS AND IN SOME INSTANCES ESTABLISHING CERTAIN BENEFITS FOR THE ABOVE MENTIONED INCLUDED EMPLOYEES, THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE BY THE COMMON COUNCIL OF TERRE HAUTE, INDIANA AND APPROVAL OF THE MAYOR.

BE IT ORDAINED BY THE COMMON COUNCIL of the City of Terre Haute, Indiana:

**SECTION 1.** Special Ordinance No. 19, 2024 is hereby amended by inserting the underlined text and removing the stricken text as follows:

DEPARTMENT/POSITION	AMOUNT
<b>ENGINEERING NON-REVERTING:</b>	
<u>Construction Inspector III</u>	\$ 43,000
Right-of-Way Utility Inspector	\$ <del>45,190</del> <u>49,190</u>
<b>WASTEWATER UTILITY:</b>	
<u>IT Automation Specialist</u>	\$ <u>70,000</u>

**SECTION 2.** This Ordinance shall be in full force and effect from and after its passage by the Common Council of Terre Haute, Indiana and approval of the Mayor

Introduced by: Cheryl Loudermilk, Councilperson  
 Passed in open Council this 6<sup>th</sup> day of March, 2025.  
 Todd Nation, President  
 ATTEST: Michelle L. Edwards, City Clerk  
 Presented by me to the Mayor this 6<sup>th</sup> day of March, 2025, at 6:50 p.m. o'clock.  
 Michelle L. Edwards, City Clerk  
 Approved by me, the Mayor, this 6<sup>th</sup> day of March, 2025.  
 Brandon C. Sakbun, Mayor  
 ATTEST: Michelle L. Edwards, City Clerk

**Resolutions**

**RESOLUTION 8, 2025 – Authorizing the filing of applications with the Federal Transit Administration <DeBaun>**

RESOLUTION 8, 2025 was read by digest. Motion was made by Councilperson Chalos and seconded by Councilperson DeBaun to pass RESOLUTION 8, 2025. Motion carried.

**RESOLUTION NO. 8, 2025**

Resolution authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for federal transportation assistance authorized by 49 U.S.C. Chapter 53; title 23, United States Code, or other federal statutes administered by the Federal Transit Administration.

**WHEREAS**, the Federal Transit Administrator has been delegated authority to award federal financial assistance for a transportation project;

**WHEREAS**, the grant or cooperative agreement for federal financial assistance will impose certain obligations upon the applicant, and may require the applicant to provide the local share of the project cost;

**WHEREAS**, the applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

**NOW, THEREFORE, BE IT RESOLVED BY** the Common Council of the City of Terre Haute, Indiana:

1. That the Mayor of the City of Terre Haute is authorized to execute and file an application for federal assistance on behalf of the City of Terre Haute with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other federal statutes authorizing a project administered by the Federal Transit Administration, requesting Urbanized Area Formula Program assistance authorized by 49 U.S.C. 5307, either alone or in addition to other federal assistance administered by the Federal Transit Administration. The City of Terre Haute is the designated recipient as defined by 49 U.S.C. 5307(a)(2).

2. That the Mayor of the City of Terre Haute is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a federal assistance grant or cooperative agreement.

3. That the Mayor of the City of Terre Haute is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the City of Terre Haute.

#### CERTIFICATION

The undersigned duly qualified the Mayor of the City of Terre Haute, acting on behalf of the City of Terre Haute, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Common Council of the City of Terre Haute Indiana

Presented by: Curtis DeBaun, Councilperson.

Passed in Open Council the 6<sup>th</sup> day of March, 2025.

Todd Nation, President

ATTEST: Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 6<sup>th</sup> day of March, 2025 at 6:50pm o'clock.

Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 6<sup>th</sup> day of March, 2025

Brandon C. Sakbun, Mayor

ATTEST: Michelle L. Edwards, City Clerk

**Motion was made by Councilperson Azar and seconded by Councilperson Hinton that the meeting be adjourned. Motion carried.**

Kelley Duggins  
Chief Deputy City Clerk

Todd Nation, President

Michelle L. Edwards, City Clerk